



ARTIST INFO AND CHECKLIST

Gardens Members' Winter Exhibit

Sanger, XOJ, Zabar Project and Zabar Lobby Galleries

ON VIEW DECEMBER 5-22, 2024.

TERMS: Must be an active member to enter, 1 entry per member, \$25 entry fee.

Please note: to fast-track your drop-off process, we are asking you to pre-pay and fill out your exhibition form ahead of time. You will still be asked to fill out your form electronically if you wait until drop off.

TO RESERVE YOUR SPOT IN THE SHOW, YOU MUST:

1. FILL OUT THE EXHIBITION FORM Please do so here.

As we know you might not have everything ready, but want to secure your spot, you may adjust some details on your artwork (title, medium, price) through drop off by emailing us at info@tskw.org.

2. PAY THE \$25 EXHIBIT FEE ONLINE You will receive the link to pay upon completing the Exhibition Form. Paying the fee guarantees your spot in the show, so be sure to reserve early!

3. HAVE A CURRENT MEMBERSHIP

If your current membership expires before **Dec 31, 2024**, you must renew to participate in the show.

NEW MEMBERS [can join here.](#)

EXISTING MEMBERS Not sure if your membership is current? Members can check their status by [logging in to their account at tskw.org.](#)

If you've never created a password, one has been automatically assigned, with the primary email address we have on file as your username. You can change either just by clicking "I forgot my login name or password."

4. DROP OFF YOUR ARTWORK. Drop off dates are Thursday-Tuesday, Nov 14-19 from 10am-4pm. Due to space limitations we cannot accept diptychs or triptychs. We also ask that you kindly make sure artwork is ready to hang (ie. wire on the back).

IF YOU ARE SHIPPING: Email us an expected arrival date. The Studios is not responsible for return shipping. Our partner Pakmail will contact you with details at the end of the show.

OTHER IMPORTANT INFO:

- **ARTWORK DROP OFF** November 14-19 from 10am-4pm.

- **ARTWORK PICK UP** December 23-24 from 10am-4pm.

- **SALES** In the event of sales, the sale price is split 75% artist and 25% The Studios.

At the end of the show, the artists whose work sold will have a check mailed to the address on the registration form, unless otherwise specified (check can be held at desk for pick up).

The Studios of Key West / 533 Eaton Street / Key West, FL / 305-296-0458 / tskw.org

